



'Nostrī Plena Laboris'

BERWICK & DISTRICT AGRICULTURAL AND HORTICULTURAL SOCIETY INC

2019 BERWICK SHOW TRADE SPACE

TERMS AND CONDITIONS

1. **INSURANCE:**

- ❖ The Berwick & District Agricultural & Horticultural Society Inc. is not responsible for any loss of, damage to, or theft of, an applicant's property, whilst on the Showgrounds for the duration of Friday February 22, Saturday February 23 or Sunday February 24 2019.
- ❖ All applicants must carry their own Insurance Cover for loss of, damage to, and theft of, any property, otherwise they shall be responsible for any loss.
- ❖ Proof must be provided of the applicant's current (as at February 22, 23, & 24 2019) cover for Public Liability Insurance.

2. A current copy of your Public Liability Insurance must be uploaded or provided **no later than FRIDAY, JANUARY 18th 2019.**
3. All marquees, vans, and stands used by stall holders must be of a standard acceptable to the Show Committee and comply with OH&S standards.
4. Stall holders must provide their own marquees, tables, chairs, etc. Trestles are available for indoor stall holders only.
5. Sub-letting of sites is definitely not permitted.
6. Stall-holders must operate on both days of the Show.
7. No vehicles may be parked on the grounds unless they form part of the stand.
8. All stall sites must be set up before 8.00 am on the Saturday and Sunday mornings of the Show and be manned till at least 6.00 pm on the Saturday and 4.30 pm on the Sunday.
9. Raffle tickets may not be sold without prior permission from Show management.
10. Site holders must continually keep their areas clean of debris, packing material, etc. and place all waste in the bins provided. Every effort is to be made to Reduce, Re-use and Recycle materials.
11. **Food Stall Applicants:**
 - ❖ There is only a limited number of Food Stall sites.
 - ❖ All Food Stalls to be present at the 2019 Berwick Show must have a current Food Act Registration, from either their own Council or from the City of Casey, AND be registered with Streatrader. These documents will need to be uploaded or provided by January 18th 2019.
 - ❖ All staff must have a current Food Handlers Certificate.
 - ❖ All food stall holders must comply with the Victoria's Smoke-free Outdoor Dining laws.
12. No refunds after Monday, February 18, 2019.

13. WORKING WITH CHILDREN: The Berwick & District Agricultural & Horticultural Society Inc is committed to child safety and wellbeing. To ensure this occurs all those with "direct and consistent" access to children will be required to provide a working with Children Check card. If this is the case for your trade, please include with your application.

PLEASE MAKE SURE THAT:

- ❖ **ALL electrical equipment** brought onsite including extension leads and power boards will have been tested and tagged within the last three months prior to show weekend.
- ❖ No leads are to be left on the ground – they must all be above ground.
- ❖ Each mobile vehicle utilising **LPGas** has an **Energy Safe Victoria compliance plate**.
- ❖ All **chemicals** are stored correctly.
- ❖ Non-compliance results in non-acceptance at the 2019 Berwick Show.
- ❖ If these items do not comply with the Victorian OH&S Act, *you may be closed down* until any breaches of this Act are remedied.

- ❖ All queries or changes must be directed to the Berwick Show Trade Space Supervisor.

PLEASE NOTE: Successful applicants will be notified and then invoiced with payment required on receipt. Sites will not be confirmed unless payment is received in full.

Additional Information:

- ❖ Representatives from Worksafe, Energy Safe Victoria and City of Casey Health Officers may visit during show week and during the show weekend.

- ❖ An electrician will be attendance prior to and during the show.

- ❖ Berwick Show Society is affiliated with or members of:
 - Victorian Agricultural Societies Ltd
 - Central and South Gippsland Affiliated Show Society Inc
 - Victorian Showmens Guild